

**IDAHO BOARD OF MORTICIANS**  
**Division of Occupational and Professional Licenses**  
P.O. Box 83720  
Boise, ID 83720-0063

**Conference Call Minutes of 4/23/2021**

**BOARD MEMBERS PRESENT:** Steve Gordon  
James R. Sommer  
Brian McBride

**DIVISION STAFF:** Dawn Hall, Section Chief  
Julie Eavenson, Licensing Group Manager  
Nicholas Crema, General Counsel  
Pam Rebolo, Board Specialist

The meeting was called to order at 3:00 PM MDT by vice-chair Steve Gordon.

**INTRODUCTIONS**

Brian McBride was introduced as the newly appointed Board member. Division staff also introduced themselves to Mr. McBride.

**BOARD BUSINESS**

**APPLICATION PROCESS DISCUSSION**

The Board discussed the application process for Funeral Establishment applications. Mr. McBride made a motion to allow the Board to review applications for funeral establishments in between Board meetings. It was seconded by Mr. Sommer. Motion carried.

Mr. McBride amended the above motion to state that a funeral establishment application can be reviewed and approved for an inspection by a Board member in between Board meetings. (The motion also included that a different Board member will do the inspection and approve for licensure.) It was seconded by Mr. Sommer. Motion carried.

**BOARD ELECTION**

Mr. Sommer made a motion to elect Steve Gordon as chairman. It was seconded by Mr. McBride. Motion carried.

Mr. McBride made a motion to elect Jim Sommer as vice-chairman. It was seconded by Mr. Sommer. Motion carried.

**EXECUTIVE SESSION**

Mr. McBride made a motion that the Board go into executive session under Idaho Code § 74-206(1)(d) to consider records that are exempt from disclosure under the Idaho Public Records Law, Idaho Code § 74-106(9). The purpose of the executive session was to consider documents relating to the fitness of an applicant to be granted a license or registration. It was seconded by Mr. Sommer. The vote was: Mr. McBride, aye; Mr. Sommer, aye; and Mr. Gordon, aye. Motion carried.

Mr. Sommer made a motion to come out of executive session. It was seconded by Mr. McBride. Motion carried.

## **APPLICATIONS**

Mr. Sommer made a motion to approve the following for licensure:

MORA 1669	IVIE, Taylor
MORA 1661	GOSSETT, William

It was seconded by Mr. McBride. Motion carried.

Mr. Sommer made a motion to approve the following for inspections:

FEA	1665
FEA	1660
FEA	1668

It was seconded by Mr. McBride. Motion carried.

Mr. McBride made a motion to table the following pending receipt of additional information:

901182196

It was seconded by Mr. Sommer. Motion carried.

**NEXT MEETING** was scheduled for June 29, 2021 9:00 AM MDT.

## **ADJOURNMENT**

Mr. Sommer made a motion to adjourn the meeting at 4:31 PM MDT. It was seconded by Mr. McBride. Motion carried.

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Steve Gordon, Vice Chair